

# Training, Compliance & Membership



Specialist | Strategic | Support



[DDGROUP.COM](https://www.ddgroup.com)

# Training Nationwide

Wherever you are based, we have specialists in your area that deliver expert in-house training.

DD offer training courses that cover a wide range of CPD subjects, from Basic Life Support and Medical Emergencies to COSHH & Legionella Awareness. We pride ourselves on delivering exceptional training, tailored specifically to the dental market, with highly experienced consultants that will keep your team interested and engaged.

We now also offer remote training to ensure we meet your training needs.

# Compliance Support

We all know compliance can be a complicated process, which is why DD are here to support and guide you through the process, whether that's with one-to-one consultancy sessions, full practice assessments or with template policies.

With our team of highly experienced Practice Support Consultants located throughout the UK, we are here to assist you and your practice.

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# The Control & Prevention of Infections

Bring your dental team up to speed with current legislation and guidance, helping them to operate practically and safely. Our courses are delivered on-site, so you can be sure that everything is relevant to your practice and working environment. This session includes both theory and practical elements

## Training Aim:

To provide an update on the latest developments within infection prevention and control guidelines and consider current prevention measures in practice.

## Training Outcomes:

- Recognise and understand current guidelines and requirements.
- Understand the relevant Infection Prevention & Control policies, protocols & audits that are required and how to implement these within the practice.
- Understand how to prevent and control the spread of infection with the use of Standard Infection Precautions (SIPs).
- Understand what an infection is, what infectious organisms (pathogens) are along with the routes of transmission.
- Increased awareness and understanding of the chain of infection.
- How to practically and appropriately apply the 'standard precautions' within the current working environment.

Fulfils GDC Development Outcome B & C

2.5 Hours

Price from £275+vat for up to 15 delegates.

Additional charge for +15 delegates

Remote option available



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# Basic Life Support, AED & Specialised Resuscitation Equipment

Basic Life Support, AED & Specialised Resuscitation Equipment training is carried out by DDs qualified instructors within your own practice environment.

## Training Aim:

This course equips the GDC registrant with the required skills to perform cardiopulmonary resuscitation with integrated AED and specialised resuscitation equipment in accordance with Resuscitation Council Guidelines 2021 and QPCR 2013/2020 standards

## Training Objectives:

- Increased awareness of the Primary Dental Care guidance issued by the UK Resuscitation Council / General Dental Council November 2013/2017/2020 Update.
- Review COVID-19 Resuscitation Modifications and PPE (primary care and public sector).
- Modify resuscitation skills to ensure personal and team safety during COVID-19 Pandemic SOP's.
- Improved understanding of the importance of defibrillation.
- Able to identify the common causes of cardiac arrest.
- Able to recognise the signs of cardiac arrest.
- Improved understanding of the basic use of oxygen equipment during CPR.
- Increased knowledge of the aetiology of cardiac arrest.
- Improved knowledge of basic cardiac electrophysiology.
- Able to define a shockable and non-shockable rhythm.
- Understands defibrillator operation and the different types.
- Understanding of the importance of daily defibrillator maintenance checks and how to carry this out.
- Understands the correct placement of AED pads (adult & child).
- Competency in performing Basic Life Support (Adult & Paediatric) RCUK BLS 2021.
- Understands how to place a patient in the recovery position.
- Able to demonstrate knowledge of how to perform BLS with AED integration in COVID-19 and non-COVID-19 situations.

Fulfils GDC Development Outcomes A, B, C, D

2.5 Hours

Price from £275+vat for 12 delegates

Additional charge for +12 delegates



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# Medical Emergencies in the Dental Practice

The training encompasses the management of medical emergencies in the dental practice and associated drug protocols with their usage in accordance with the British National Formulary, prescribing and medical emergencies in the dental practice (current issue). The content serves to provide the required professional attitude, clinical management skills, knowledge, and realisation of personal limitations to ensure that medical patients are dealt with professionally and in accordance with medical standards and protocols, along with appropriate care pathways sourced for ongoing clinical evaluation and care.

## Training Aim:

To provide information and skills that are required by professional standards to manage medical emergencies including the use of emergency drugs as per BNF (current issue).

## Training Objectives:

- Increased knowledge of the GDC professional standards in relation to medical emergencies
- Understanding of the importance of a clinical reference when prescribing emergency medications
- Able to identify the standard preparations of emergency drugs permitted for prescription within primary dental care
- Understand the management of common medical emergencies including potential drug therapy as per BNF (British National Formulary)
- Understand the differential diagnosis of those medical emergencies listed within the BNF dental section
- Competent in carrying out the rapid patient assessment process DRABCDE
- Adopts a safe attitude along with a basic preliminary patient DRABCDE examination towards prescribing and patient assessment
- Competent with the use of oxygen and its therapeutic use during a medical emergency
- Developed a professional attitude towards correct clinical handover
- Developed an awareness of professional clinical limitations when managing medical emergencies
- Understands that a dental patient transitioning to a medical emergency patient is no longer a dental patient, medical assessment should be sought from an appropriately qualified medical clinician

Fulfils GDC Development Outcomes A, B, C, D

2 Hours

Price from £220+vat for 12 delegates

Additional charge for +12 delegates



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# Intermediate Life Support

This training session is intended to equip the GDC/Sedation professional registrant with all the required information and skills required to meet the standards of the Resuscitation Council UK Primary Dental Care Standards 2013/2017/2020, BLS/ALS 2021 Adult and Child. Alongside aspects of Advanced life Support (ALS) to combine a skill set that is termed Intermediate life support or ILS.

The training also encompasses the management of medical emergencies in the dental practice and associated drug protocols with their usage in accordance with the British National Formulary, Prescribing and medical emergencies in the dental practice (current issue).

## Training Aim:

This course equips the GDC / Sedation Professional registrant with the required skills to perform accurate patient monitoring and evaluation during sedation procedures. Students develop the required skill set to manage respiratory depression, respiratory arrest and cardiopulmonary arrest with integrated AED and specialised resuscitation equipment with evaluation and treatment of sedation orientated remedial causes in accordance with Resuscitation Council BLS/ALS, QCPR 2013/17/2020 standards and the IACSD 2020 sedation standards. The course also provides information and skills that are required by professional standards to manage medical emergencies including the use of emergency drugs as per BNF (current issue).

## Training Objectives:

- Aware of GDC professional standards, RCUK QSCRPT 2013 & BLS/ALS 2021 and IACSD 2020 SCSPDC.
- Able to demonstrate basic life Support – Modifications for paediatric resuscitation.
- Understands the management of Cardiac Arrest, respiratory arrest, respiratory depression, and physiology.
- Ability to demonstrate effective use of resuscitation equipment and safe use of medical gases.
- Knowledge of the equipment and emergency medications required by professional standards.
- Understand the importance of monitoring patients and the recovery position.
- Understands airway maintenance including the use of adjuncts.
- Improved knowledge of Cardiac Electrophysiology, ECG Waveform, Automated External Defibrillation.
- Understands Intermittent Positive Pressure Ventilation and effective use of SPO2 & BP monitoring equipment.
- Knowledge of Benzodiazepines – and their side effects.
- Obtain a basic physiological examination, Primary and Secondary survey and obtain vital signs.
- Understands and able to demonstrate evaluating vital signs and compensation.
- Understanding of the BNF MEDP current practice and associated drug delivery.
- Ability to competently perform simulated scenario demonstrating ILS and BLS Skills to manage respiratory depression, respiratory arrest, and cardiac arrest with correction of remedial causes in adults, BLS in paediatrics.

Fulfils GDC Development Outcomes A, B, C, D

5 Hours

Price from £999+vat for 12 delegates

Additional charge for +12 delegates



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# Basic Fire Safety Awareness & Fire Marshal Training

The Regulatory Reform (Fire Safety) Order 2005 (England and Wales) states that the responsible person must ensure that employees are provided with adequate safety training. This training session is intended to create an understanding of fire safety and the need to apply effective fire safety measures/precautions within the workplace to ensure the safety of all service users and team members.

## Training Aim:

To raise awareness and provide information to the dental team on the importance of fire safety, relevant legislation, and actions to take on discovering a fire. This course also provides information on the roles and responsibilities of the fire marshal.

## Training Objectives:

- Improved understanding of current legislation and legal responsibilities.
- Updated and improved knowledge of fire safety.
- Ability to recognise and implement suitable fire precautions.
- Has an increased understanding of the causes of fire within the Dental practice.
- Understands the actions to take on discovering a fire.
- Recognises the different classes of fire and types of extinguishers.
- Understands and recognises the role and duties of a Fire Marshal.
- Ability to identify emergency evacuation procedures and the importance of building plans.
- Knowledge and understanding of checks, tests and audits that are to be completed.
- Aware of the procedures to follow when service users are unable to be removed from the building.
- Understands what Personal Evacuation Emergency Plan (PEEP) is and when this is required.

Fulfils GDC Development Outcomes A, B

2.5 Hours

Price from £325+vat for 15 delegates

Additional cost for +15 delegates

Remote option available



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Additional charge for +15 delegates

# COSHH & Legionella Awareness

A must for all employees who work with substances hazardous to health, as laid out in the Health and Safety at Work etc. Act 1974.

## Training Aim:

To raise awareness of current regulations and standards required in relation to the management and control of substances hazardous to health including biological agents such as legionella and other potential infections.

## Training Objectives:

- Understand the Control of Substances Hazardous to Health Regulations 2002 and other supporting regulations: DSEAR and REACH.
- Able to identify hazard classifications and the measures taken to provide adequate controls.
- Recognise when risk assessments are required to be completed and what this involves.
- Recognise how hazardous substances can enter the body and what affect they can have on the body.
- Knowledge of legionella bacteria and how it can cause infection.
- Knowledge of Pseudomonas aeruginosa.
- Recognise factors that contribute to Legionella outbreaks.
- Understand the details surrounding the completion of a Legionella risk assessments.
- Awareness of the 'written scheme of control' and the information contained within the scheme.
- Understand what is meant by the 'Responsible Person'.
- Understand the legal obligations and regulations surrounding water management.

Fulfils GDC Development Outcomes B, D

2 Hours

Price from £220+vat for 15 delegates

Additional charge for +15 delegates

Remote option available



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# CQC\* Interactive Workshop

Led by DD's experienced practice consultants, our interactive workshop will equip your team with the knowledge and understanding of what's required before, during and after a CQC\* inspection.

## Training Aim:

To provide an update on the requirements of the CQC, what to expect from an inspection and to increase knowledge and awareness.

## Training Objectives:

- Gained an understanding of the CQC aims and objectives
- Increased knowledge of the Fundamental Standards and Key Lines of Enquiry
- Understands what requirements are needed to achieve and maintain compliance
- Improved understanding of CQC common inspection findings and to rectify
- Improved confidence and more prepared for CQC questioning
- Practical based workshop scenarios to increase knowledge and expectation

\*England only

Fulfils GDC Development Outcomes B, D

2 Hours

Price from £220+vat for 15 delegates

Additional charge for + 15 delegates

\*England only



# One Hour Refresher Trainings

## One Hour Refresher Training

- Introduction to Health & Safety
- Manual Handling & Dental Ergonomics
- Legionella Awareness
- The National Standards of Healthcare Cleanliness 2021
- COSHH Awareness
- Mental Health Awareness
- The Role of the Decontamination Lead
- Supporting Patients with Learning Disabilities and Autism
- CQC\* Update

A one-hour session must be booked alongside a full-length training session if being delivered face to face or a minimum of three sessions to be delivered at the same time.

Remote option available where a single session can be booked.

Fulfil one or more GDC Development Outcome.

From £99+vat for 15 delegates

Additional charge for +15 delegates

\*England only



# Compliance Consultancy Sessions

Carried out by DDs highly experienced Practice Support Consultants.

A brief outline of your compliance requirements at the time of booking is essential to ensure you get the right support during the session.

## For any compliance support you may require, this could include:

- Assisting with policy implementation.
- Support with determining which policies are required within the practice.
- Support with a CQC\* inspection.
- Reviewing documents.
- Assistance with completing your online DD Radiation Protection file.
- Medical emergency procedures/equipment.
- Advice and support on any actions generated following a risk assessment.
- Any other area where you may require support and assistance.

Sessions can be completed face to face or remotely.

Face to face session from £99+vat per hour (minimum of 2 hours)

Remote session from £89+vat

\*England only



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# UK Compliance Practice Assessment

This assessment is designed to demonstrate to your practice team, your patients, and the regulatory bodies that you are proactively working towards maintaining your obligations and compliance with UK Compliance Standards.

## Assessment areas include:

- Premises & facilities
- Security & business continuity
- Fire Safety
- Safeguarding
- COSHH
- General Health & Safety
- First Aid & Resuscitation
- Infection Control
- Employee and Patient Information
- Equipment
- Radiation Protection
- Waste

Full gap analysis and action plan issued following the assessment with support services available should they be required.

Price from £595 plus VAT

Approx. 5 hours



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# Fire Risk Assessment

All employers and any person who is self-employed are required to assess the risks in the workplace according to the Health and Safety Executive (HSE), the Management of Health and Safety at Work Regulations 1999 (risk assessment).

## What does this assessment include?:

- Identification of the fire risks arising from or in connection with a dental practice.
- Identification of the location of staff, patients and visiting contractors at significant risk in case of fire in the dental practice.
- Identification of arrangements that must be in place when patients, staff and visiting contractors are on site in the event of a fire.
- Identification of current systems in place and whether current management is adequate and maintained.

Action plan completed and issued following the assessment.

## Additional Support Available:

- Compliance Consultancy sessions to assist and support with your action plan.
- Basic fire safety awareness & fire marshal training.
- Fire Extinguisher supply & maintenance.
- Fire alarm installation, testing, maintenance, and repair.
- Emergency lighting installation, testing, maintenance, and repair.
- Fixed electrical installation, testing, maintenance, and repair.
- Portable Appliance Testing.

Price from £299+vat for 4 surgeries

Additional charge for additional surgeries

2.5 hours



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# Health & Safety Risk Assessment

All employers and any person who is self-employed are required to assess the risks in the workplace according to the Health and Safety Executive (HSE) and Management of Health and Safety at Work regulations 1999 (risk assessment).

## What does this assessment include?:

This assessment identifies any hazards within the practice and the risk associated. Action plan completed and issued following the assessment.

## Additional Support Available:

- Compliance Consultancy sessions to assist and support with your action plan.
- Fire safety management services
- Fixed electrical installation, testing, maintenance, and repair.
- Portable Appliance Testing.
- Introduction to H&S training.
- Engineering services.
- Radiation Protection Contract.
- Legionella risk assessment and water sampling.
- Legionella/COSHH training.
- The prevention & control of infection training.
- Disability access audit.
- Intruder alarm installation, testing, maintenance, and repair.
- Access control installation, testing, maintenance, and repair.
- CCTV installation, testing, maintenance, and repair.

Price from £299+vat for 4 surgeries.

Additional charge for additional surgeries

2.5 hours



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# Legionella Risk Assessment

All healthcare premises have a duty of care to manage the risks associated with the quality and safety of the water used within their facilities

A comprehensive risk assessment must be completed to identify any potential hazards with regards to legionella bacteria exposure and other water borne contaminants from any water systems and to comply with regulatory requirements.

DD, in partnership with Bison Assist, work to ensure that your practice meets their legal requirements for water quality and safety.

**The assessment takes approximately 2 hours**

Price from: £275+vat for a Legionella Risk Assessment and £245+vat for a Legionella Health Check (Review)  
If booked on the same day as a DDA price is from £490+vat for the two

## Water Sample Testing:

DD in partnership with Bison Assist offer a full service to ensure that your practice has a risk-free water system. Bison Assist will arrange for all water samples to be tested in UKAS accredited laboratories who can conduct a full microbiological analysis as well as testing for chemicals. Bison Assist offer an easy and inexpensive screening system for legionella, pseudomonas, and other life-threatening bacterium.

Contact the team for more information & costing.



# Disability Access Assessment/Audit

Any business or organisation dealing with the public must take steps to avoid treating people with a disability less favourably. It is a legal requirement for all practices to have an up-to-date Disability Access Audit in place.

- External Approach
- Entrance and Reception
- Horizontal Circulation
- Internal Spaces and Rooms
- Aids to Communication
- Sanitary Facilities
- Means of Escape and Evacuation
- Signage and Information
- Care Management
- Review of building plans

DD in partnership with Bison Assist, offer an assessment of the accessibility of your service and identifies potential barriers and possible solutions where needed.

Price from £275+vat  
If completed on the same day as a Legionella Risk Assessment price is from £490+vat for the two



# Compliance Policy Bundles

To support practices further, DD have compiled various compliance policy bundles that include template policies, audits, and checklists.

All templates must be amended to ensure they are relevant to your practice however purchasing these means the bulk of the work is done for you saving you valuable time and money.

## Policy Bundles Include:

- COSHH
- Infection Prevention and Control
- Safeguarding and Incidents
- Building Management
- Fire Safety
- Staff Health and Safety
- Sedation
- Medical History and Medical Emergencies
- Drugs and Prescribing
- Record Keeping and Audits
- Consent
- Complaints Handling
- Aesthetics

Pick and Mix option available

If you require assistance determining what policies are required or with implementing your policies, then why not book a compliance assessment or compliance consultancy session where your local Practice Support Consultant can support with this.

Policy bundle prices start from as little as £4.99+vat



# Radiation Protection Consultancy Contract

Dental services where radiography is undertaken must comply with a dizzying set of rules and regulations and if you're not complying with them to the letter, it can open your business to a world of risk.

**At DD, we specialise in helping you through the burden of regulation and compliance, giving you peace of mind to deliver your dental services as normal. How? Simple...**

We offer Radiation Protection Consultancy, which includes the appointment of a Radiation Protection Adviser (RPA) and a Medical Physics Expert (MPE), and access to an online radiation protection file.

Our easy-to-use online system is ideal for making sure you meet the regulatory requirements, all stored in your very own Radiation Protection File. If you prefer a hard copy, you can print all areas of the file.

**We are ready to assist you and your team, working together to solve your compliance queries.**

Prices from £289+vat for the full 3 years



# DD Membership

DD has a long history of supporting dental practices with over 30 years' experience in training and compliance. We pride ourselves on helping to grow and develop dental services whilst remaining flexible to individual practice needs. Our personalised, balanced approach is already a winner for thousands of current members and could be the right fit for you and your practice. DD Members join us for multiple reasons, with a common desire to save time, money and stay compliant.

## Key benefits include:

### £200 off a full practice compliance assessment

Full compliance assessment carried out by one of our Practice Support Consultants, support and guidance offered throughout with a full action plan provided following completion.

### £100 off fire and health & safety risk assessments

Carried out by our Practice Support Consultants, advice and support offered throughout with a full action plan provided following the assessment

### FREE policy templates\*

15 Free policy templates and a discount on any other templates purchased.

### £200 off a radiation protection consultancy contract

Includes the appointment of a Radiation Protection Advisor (RPA) and Medical Physics Expert (MPE) and access to an online radiation protection file.

### £100 off in-practice training

including Basic Life Support AED, Medical Emergencies, Infection Control, Intermediate Life Support and more.

### Quarterly Newsletter

Which includes informative articles, discount codes and competitions.

### Pressure Vessel Insurance\*\*\*

### FREE\*\* 30 minute compliance consultation

One to one sessions focusing on areas where you feel you may need more support and guidance.

### Up to 15% off engineering services

Access our team of highly qualified, expert engineers across the UK, who carry out PPM servicing or repairs, specialist validation and pressure vessel testing.

### Exclusive rates

with our external business partners.  
VIEW NEXT PAGE FOR DETAILS

## Business Partners:

DD Members receive preferential rates with the below business partners. Ensure you contact the membership support team to get your FREE no obligation quote and start saving today.

### Barclaycard

Debit card processing

### Beaconplus

Telecommunications and utilities

### Lloyd & Whyte

Insurance provider

### St Johns Ambulance

First Aid at Work Courses,  
Emergency First Aid and IOSH  
Managing Safely Courses

### Waste management with Initial

Waste management

### Alexandra Workwear

Workwear and uniforms

### Shred-it

Confidential waste disposal

### Barlows

Fire and security equipment  
installation & maintenance

### Bison Assist Ltd

Water safety management

### Digimax Dental

Website design and build

### Densura

Indemnity insurance

**DD Membership starts from as little as £199+vat a year  
or £16.58+vat per month (based on a 1 surgery practice).\*\*\*\***

**Practice A saved over £2000 a year by utilising the business services alone.  
Practice B saved £900 a year on engineering and training services**

\*Policies are chosen by DD and are standard across all Members.

\*\*One 30-minute free consultation during each year's Membership. The practice is responsible for booking this free session. If a session is not taken within the year's Membership this cannot be rolled over.

\*\*\*Pressure Vessel must be inspected by DD on an annual basis and must pass the inspection, customer must make contact to with our team to ensure they can be added to DDs insurance, this is not automatically done.

\*\*\*\*Price increases as the number of chairs increase, please contact DD for a personalised quote.



## Training, Compliance & Membership



To find out more  
or book your session

**Call: 0800 028 1697**  
**or visit: [ddgroup.com](http://ddgroup.com)**